

**Londonderry Township Board of Supervisors
REGULAR MEETING MINUTES
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM**

April 4, 2022
7:00 p.m.

**<http://www.facebook.com/londonderrytownship>
www.londonderrypa.org**

As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.

Call to Order: Board Chair, Ron Kopp called the Board of Supervisors Meeting to order at 7:00 p.m.

Salute the Flag

Chairman's Message – Mr. Kopp asked all in attendance to observe a moment of silence in remembrance of life-time resident, volunteer Fireman and EMS personnel, Sam Naples.

Attendance / Members Present:

- Ron Kopp, Chair
- Anna Dale, Vice-Chair
- Mike Geyer, Member
- Mel Hershey, Member
- Bart Shellenhamer, Member

Present:

- Jeff Burkhart, Code/Zoning Officer
- Monique Dykman, MS-4 Specialist
- Andy Brandt, Public Works Director
- Sam Risteff, Golf Course Manager
- Andrew Kenworthy, Engineer
- Mark Stewart, Solicitor

Absent:

- Steve Letavic, Township Manager
- Les Gilbert, EMS Director

Attendees: See attached list for Residents/Guests in attendance

REGULAR MEETING:

Citizens Input: None

Approval of Minutes – March 7, 2022 Board of Supervisors meeting minutes
Mr. Shellenhamer motioned to approve the March 7, 2022 Board of Supervisors meeting minutes as corrected. Ms. Dale seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Manager's Report – Steve Letavic: None

Treasurer's Report – Steve Letavic –Ron Kopp
Mr. Kopp asked for approval to pay the bills as presented:

Payment of Invoices:

FUND	Checks written in March 2022 for Supervisor approval
General Fund	\$ 123,717.65
ME2 Fund	\$ 27,964.32
Capital Projects Fund	\$ 245,260.91
PennVest Fund	\$ 0.00
Golf Course	\$ 37,099.92
LVFC	\$ 0.00
Debt Services	\$ 34,312.82
Liquid Fuels	\$ 877.50
Escrow	\$ 27,890.87
Total by when written	\$ 497,260.91

Ms. Dale motioned to approve payment of the bills for February 2022 as presented. The motion was seconded by Mr. Hershey.

Call for Discussion: None

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart

Mr. Burkhart stated that he had nothing to report that required Board action at this meeting.

Mr. Burkhart also informed the Board that he will present a quarterly Building Permit Report at the May 2022 meeting.

Mr. Burkhart informed the Board that he and Ed Kazlauskas received training towards acquiring their 3-year certifications from the Department of Labor and Industry.

Both land development and residential permit applications have increased.

MS-4 Environmental Department – Monique Dykman

Ms. Dykman presented the report for the MS4 Department

Progress Report for Environmental MS4 Department April

- Would like to continue applying for Conewago funding for future phases. Please see Resolution 2022-04 to apply for NFWF's SWG-I.
 - We were awarded \$200,000 from this source in 2020; funding has increased to \$500,000 in this round.
 - Spoke to program, outstanding grant will not prevent us from being eligible for the new round of NFWF funding.

Ms. Dykman asked the Board to approve Resolution 2022-04 as presented.

Ms. Dale motioned to approve Resolution 2022-04 as presented. Mr. Geyer seconded the motion.

Call for discussion: None

All in favor. Motion carried.

- Celebrate Conewago Partners was a great success with ~20 partners in attendance. Lots of good momentum to move forward.
- Applying for Pennsylvania American Water Grant to fund rain barrels and required PCB testing.
- Planning 3 tree plantings along Miller Road. 2 Riparian buffers (likely Fall), 1 upland (April 12th 4:30).
- Londonderry has submitted Amendment 1 to our Chesapeake Bay Pollutant Reduction Plan, in order to comply with DEP Guidelines. The Amendment shows an increase of sediment removed via the Conewago Creek Floodplain Restoration, as I presented last month at the Board meeting. This is simply an administrative function for DEP to make sure the public is aware of changes, and has the ability to comment. The change will be advertised for 30 days on the website, and a physical copy will be at the Township building.

Public Works Report – Andy Brandt

Mr., Brandt presented the following reports from the Public Works Department.

Progress Report for Public Works Department 02-20 to 03-19-2022

- Weekly: truck & equipment checks, Toolbox Safety Talks
- Bi-weekly: road checks
- Serviced riding mowers
- Replaced damaged street signs at various locations
- Helped w/traffic control for downed wire on N Market St
- Installed Hidden Camera sign at office
- Cleaned & greased mini hoe
- Sharpened chainsaw chains

- Zoom meeting w/FEMA about damage to Engle Rd
- Salted & plowed roads
- Removed downed trees from various roads
- Removed trees & brush from gutters on S Hertzler Rd
- Graded swale on N Hertzler Rd for drainage due to vehicles driving in swale
- Removed debris blocking storm pipe on Beagle Rd
- Unloaded salt, washed trucks & started to remove salt gear
- Interviewed 4 people for a potential PW employee
- Took trucks to garage for repairs
- Boxed out parking area across from PWB to place millings
- Started to remove snow fence on Schoolhouse Rd
- Marked storm pipes for PAOC on various roads

Monthly Planner

- Weekly: truck & equipment checks, Toolbox Safety Talks
- Bi-weekly: road checks
- Remove snow fence
- Tree trimming
- Water meter calibration
- Place millings in parking area across from PWB
- Push millings on pile coming from Londonderry Estates paving project
- 4411 Woodcrest Dr: place rocks at pipe end

Quarterly Permit Report:

- 02-28-2022 HOP for UGI on Beagle Rd \$65.00
- 03-14-2022 HOP for UGI on Hoffer Rd \$88.00

The Board discussed the continual problems with trucks and GPS directions. Ms. Dale suggested contacting Terry Kauffman who had identified a contact at PennDOT to possibly assist with this issue.

Golf Course and Bar & Grill Report - Sam Risteff

Mr. Risteff submitted the Sunset Golf Course Financial Report for March. Copies were distributed at the meeting.

Mr. Risteff informed the Board that merchandise for the Pro Shop is starting to arrive.

Engineer's Report – Andrew Kenworthy

Rt. 230 Update:

Mr. Hershey asked about the existing cold patches on Rt. 230. Mr. Kenworthy informed the Board that they will be removed and repaved.

Londonderry Estates:

Mr. Kopp stated that the paving projects at Londonderry Estates appear to be finished because all of the equipment has been removed.

Solicitor's Report – Mark Stewart – None

Rt. 230 Diner Update

Mr. Stewart informed the Board that the Township will appear in Dauphin County Court on April 20 in regards to the appointment of the Dauphin County Land Bank as the conservator of the Rt. 230 Diner. All deadlines have passed for any opposition.

EMA Report – Les Gilbert – Mel Hershey

Mr. Hershey informed the Board that there has been little progress with FEMA concerning the hurricane funds. He stated that continual requests from FEMA for more engineering and financial information has slowed any progress.

New Business –

Mr. Hershey informed the Board that the visitation hours for Sam Naples will be on Friday, April 8 from 5:00 to 8:00 p.m. and Saturday, April 9 from 10:00 a.m. to 12:00 p.m. at Matinchek Funeral Home. Graveside services will follow.

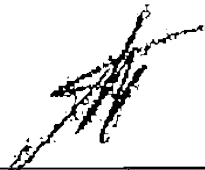
Old Business – None

Executive Session – None

"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"

Adjournment

Mr. Hershey motioned to adjourn the meeting. Seconded by Ms. Dale. All in favor. Meeting adjourned at 7:48 p.m.



Secretary/fr

